

Section 2 – Accounting Statements 2018/19 for

FILBY PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	5,406	6,711	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3,538	3,908	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	9,716	8,330	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,977	2,245	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	9,972	10,638	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	6,711	6,066	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	6,711	6,066	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	83,770	83,770	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	N/A	N/A	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		✓	

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.
Signed by Responsible Financial Officer before being presented to the authority for approval

[Signature]

Date

30/5/2019

I confirm that these Accounting Statements were approved by this authority on this date:

30/5/2019

as recorded in minute reference:

ITEM 12 OF ANNUAL ACCOUNTS 2018/2019

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature]

EXPLANATION OF VARIANCES

NAME OF COUNCIL – Filby Parish Council

Section 1	2017/2018	2018/2019	Variance (+/-) £	Detailed explanation of variance
Box 2 Precept	3,538	3,908	+370	To cover increase in grass cutting charges
Box 3 other income	9,716	8,330	-1386	Previous year's VAT payment was £1,627 compared with this year's of £458
Box 4 Staff costs	1,977	2,245	+268	Increase in Clerk's salary to cover administration of GDPR
Box 5 Loan interest/capital	NIL	NIL	N/A	N/A
Box 6 Other payments	9,972	10,638	666	Increase in grass cutting charges, Clerk's salary and surfacing Claypits car park
Box 7 Balances carried forward	6,711	6,067	-644	Grass cutting, Clerk's salary and surfacing Claypits car park
Box 9 Fixed assets & long term assets	83,770	83,770	N/A	N/A
Box 10 Total borrowing	N/A	N/A	N/A	N/A

Filby Parish Council

Bank Reconciliation

Financial Year Ending 31 March, 2019

Prepared by David. G. Balls – Clerk and RFO dated 12 May, 2019

Balance per bank statement as at 31 March, 2019

Current Account	£6,066.62
Net Balance	£6,066.62

Cash Book

Opening balance 1 April, 2018	6,710.96
Add receipts in year	12,238.30
Less payments in year	12,882.64
Closing balance per cash book as at 31 March, 2019	<u>£6,066.62</u>